

POSITION DESCRIPTION

Class Title: Light Equipment Operator

Department: Street

Date: 7/1/02

Grade Number: 54 STEP 2

GENERAL PURPOSE

Performs a variety of semi-skilled maintenance work, and operates a variety of light and moderately heavy construction and maintenance equipment in the construction, operation, repair, maintenance, and replacement of City street and storm drainage facilities and systems.

SUPERVISION RECEIVED

Works under the general supervision of the Street Superintendent and the technical supervision of a Heavy Equipment Operator, as determined by specific projects and assignments. Light Equipment Operators are expected to exercise considerable technical skill and ability as well as independent judgement and knowledge in the performance of daily assignments.

SUPERVISION EXERCISED

None generally. May exercise limited, technical supervision over lower level or part-time employees.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Operates light to moderately heavy or complex equipment such as a dump truck, backhoe, front-end loader, street sweeper, etc...

May operate heavier or more complex machinery on a temporary basis.

Services and makes minor repairs to equipment, and reports major maintenance or repair problems to supervisors.

Performs duties of a general laborer in maintenance and construction work when not operating equipment.

Receives instruction from supervisors concerning work to be performed and equipment to be used such as trucks, tractors, mowers, plows, etc...

Prepares for work by servicing needed equipment with water, oil, gas, and lubricating moving parts.

Inspects visible working parts to observe wear and replaces faulty parts to prevent breakdown.

Inspects equipment to see that hand tools such as shovels, forks, rakes, hose, and other needed equipment are available for use in assigned duties.

Spreads sand on glazed areas of streets, parking lots, or walk ways during icy conditions.

Operates trucks including loading, transporting, and unloading various types of equipment, supplies, materials, and/or machinery.

Performs all duties in conformance to appropriate safety and security standards.

Performs required labor involved in construction and maintenance projects as part of a crew, including pavement cutting, ditch digging, laying and backfilling.

PERIPHERAL DUTIES

None.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

- (A) Graduation from high school or GED equivalent, and
- (B) Two (2) years of experience relating to construction, maintenance, or repair, or
- (C) Any equivalent combination of education and experience, substituting 2 years of experience for each year of college or vo-tech level education.

Necessary Knowledge, Skills and Abilities:

- (A) Considerable knowledge of equipment, facilities, materials, methods and procedures used in maintenance, construction and repair activities;
- (B) Skill in operation of some of the listed tools and equipment;
- (C) Ability to perform heavy manual tasks for extended periods of time; Ability to work safely; Ability to communicate effectively verbally and in writing; Ability to establish and maintain effective working relationships with employees, other departments and the public; Ability to understand and carry out written and oral instructions; Ability to exercise a moderate amount of independent judgement.

SPECIAL REQUIREMENTS

Valid Oklahoma State Drivers License with a Class B CDL certification, with a driving record acceptable to the City's insurance carrier.

TOOLS AND EQUIPMENT USED

Motorized vehicles and equipment, including dump truck, pickup truck, utility truck, street sweeper, street roller, manlift, tamper, plate compactor, saws, pumps, aeroil propane kettle, compressors, sanders, generators, common hand and power tools, shovels, wrenches, detection devices, mobile radio, phone, ditch witch.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with ADA disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand and talk or hear. The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl; and smell.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with ADA disabilities to perform the essential functions.

The essential functions and/or tools used for this position can possibly be classified as a “safety-sensitive job” under the Unity Bill, which could affect the safety and health of the employee or others.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock.

The noise level in the work environment is usually loud.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Approval: _____ Approval: _____
Supervisor Personnel Director