

REGULAR MEETING
DUNCAN CITY COUNCIL
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
JANUARY 25, 2022
5:15 P.M.

INVOCATION Former Mayor Gene Brown

Mr. Brown briefly outlined his life in Duncan and was proud to live in a Community that stands up together. He stated that his dream is that everyone work together for each other.

Mr. Brown quoted Dr. Martin Luther King by stating "One day black, brown and white will be able to hold hands and march for progress of this Country and stand up and be counted for the growth and development of America as God would have it be".

Mayor Armstrong thanked Mr. Brown for his comments.

FLAG SALUTE Vice-Mayor Fischer

ROLL CALL Mayor Robert Armstrong City Manager, Kimberly Meek
Vice-Mayor Nick Fischer City Attorney David Hammond
Councilwoman Patty Wininger City Clerk, Rebecca Contreras
Councilwoman Lindsay Hayes

ABSENT Councilman Jimmy Peters

ITEM #1: CONSIDER APPROVAL OF CONSENT AGENDA.

- a) Minutes of January 11, 2022.
- b) List of Claims
- c) Approve City Manager, Kimberly Meek, to represent Duncan on the South Central Oklahoma Environmental Authority (SCOEA) Board.

A motion was made by Vice-Mayor Fischer, seconded by Councilwoman Hayes to approve the Consent Agenda as presented. Upon roll call:

AYE: Fischer, Hayes, Wininger, Armstrong

NAY: None

ITEM #2: Consider approving the purchase of one (1) 2022 4x4 Ford F-250 Crew Cab Oxford White in color from Reynolds Ford for the Fire Department in the total amount of \$58,590.00 utilizing the Oklahoma Statewide Contract #SW0035. This is an approved Capital Expenditure item for FY 2022.

This item was presented by City Manager, Kimberly Meek, who advised that this vehicle would replace the 2005 Dodge Ram 2500 Ram 2500 4x4 crew cab as the Fire Department's hazardous material & rope rescue response vehicle. It is imperative that the Fire Department have reliable, properly functioning, safe vehicles to respond in at all times. The new vehicle will have an expectant life span of fifteen (15) years. This vehicle has an expected delivery time of 120 days. If approved the Fire Department will rotate the 2005 Dodge Ram 2500 4x4 crew cab to another department of need or declare it surplus.

A motion was made by Vice-Mayor Fischer, seconded by Councilwoman Wininger to approve the purchase of one (1) 2022 4x4 Ford F-250 Crew Cab Oxford White in color from Reynolds Ford for the Fire Department in the total amount of \$58,590.00 utilizing the Oklahoma Statewide Contract #SW0035. This is an approved Capital Expenditure item for FY 2022. Upon roll call:

AYE: Fischer, Wininger, Hayes, Armstrong

NAY: None

ITEM #3: Consider approving the purchase of one (1) Heavy Duty Custom Engine Pumper from the BuyBoard National Purchasing Cooperative for the Fire Department from the Sutphen Corporation Contract #571-18 in the total amount of \$672,054.37. This is an approved Capital Improvement Project for FY 2022.

This item was presented by City Manager, Kimberly Meek, who advised that after a lengthy and thorough process by our apparatus committee review of engine pumper standards, specifications, warranties, quality, craftsmanship, maintenance, service parts availability, and customer service satisfaction. Sutphen Corporation was selected to construct our fire apparatus from the BuyBoard National Purchasing Cooperative Contract #571-18. This is an approved CIP item. This engine pumper will come fully loaded and complete with all gear, tools & equipment. It will replace our aging 2011 Engine #2 as the front-line apparatus at Station 2 for the City of Duncan with an estimated front-line services life of 12-15 years. Estimated delivery time is 22 months. Lease Purchase financing was researched with the following numbers provided to the City:

- Leasing 2 Inc.-5 year 2.86% fixed 1st payment due Feb, 2024
- First Bank & Trust Co. of Duncan-5 year 2.13% fixed 1st payment due March 2022
- BancFirst Duncan-5 year 2.88% fixed 1st payment due March 2022
- Arvest Bank of Duncan-5 year 2.99% fixed 1st payment due March 2022

Vice-Mayor Fischer asked if this purchase would add to the fleet or if it would be replacing a fire truck.

Dayton Burnside, Fire Chief, advised that it would replace the 2011 Engine #2 that will be moved to surplus.

A motion was made by Vice-Mayor Fischer, seconded by Councilwoman Winger to approve the purchase of one (1) Heavy Duty Custom Engine Pumper from the BuyBoard National Purchasing Cooperative for the Fire Department from the Sutphen Corporation Contract #571-18 in the total amount of \$672,054.37. This is an approved Capital Improvement Project for FY 2022. Upon roll call:

AYE: Fischer, Winger, Hayes, Armstrong

NAY: None

ITEM #4: Consider approving the purchase of a 310SL Backhoe Loader from C.L. Boyd Co., Inc. for the Water Department in the amount of \$109,700.00 per Government Contract #032119-JDC.

This item was presented by City Manager, Kimberly Meek, who advised that this backhoe will be used for water main breaks and other utility repairs and will replace a 2008 John Deere backhoe with 4500 hours which is requiring repairs for mechanical issues.

Mrs. Meek noted that this equipment is scheduled to be delivered in March 2022.

A motion was made by Councilwoman Hayes, seconded by Vice-Mayor Fischer to approve the purchase of a 310SL Backhoe Loader from C.L. Boyd Co., Inc. for the Water Department in the amount of \$109,700.00 per Government Contract #032119-JDC. Upon roll call:

AYE: Hayes, Fischer, Winger, Armstrong

NAY: None

ITEM #5: Consider approving an Oil and Gas Lease between the City of Duncan, Oklahoma and Continental Resources for property located in Section 26, Township 1 North, Range 6 West and Section 35, Township 1 North Range 6 West.

This item was presented by City Manager, Kimberly Meek, who advised that enclosed in the Council Packet for the review is an Oil and Gas Lease Offer and draft lease agreement from Continental Resources to the City of Duncan. Continental is interested in leasing approximately 190 mineral acres from the City of Duncan for the purpose of exploring and producing oil and gas. The lease is a standard three (3) year lease with a 2-year option to extend. Continental has provided the City with three different options on the amount paid per acre and the royalty that will be paid to the City. It was recommended that the City accept the \$1,500.00 per acre amount and retain a 1/5th royalty interest. This will allow the City to earn more money in the future in the event a well is produced. The property is in the vicinity of the Duncan Gun Club and the Duncan Police Officers shooting range. Continental has agreed to modify the lease or sign an addendum stating that the drilling and exploration activities will not interfere with the activities related to the range and the fun club.

A motion was made by Councilwoman Winger, seconded by Vice-Mayor Fischer to approve an Oil and Gas Lease between the City of Duncan, Oklahoma and Continental Resources for property located in Section 26, Township 1 North, Range 6 West and Section 35, Township 1 North Range 6 West. Upon roll call:

AYE: Winger, Fischer, Hayes, Armstrong

NAY: None

ITEM #6: OTHER COMMENTS:

a) By the Public

Per State Statute the Mayor and Council will not be able to respond to any issues brought forward during this part of the agenda. The City Manager or the Staff will take your information and address the situation then reconnect with you. The Council Members are available before and after the meeting to address concerns on an individual basis.

There were no comments from the Public.

b) By the Council-There were none.

c) By the City Manager-There were none.

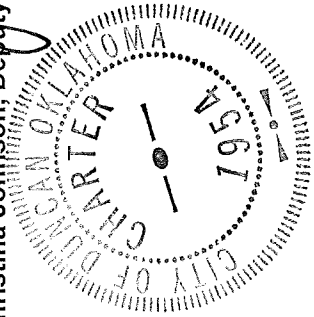
ITEM #7: Adjournment

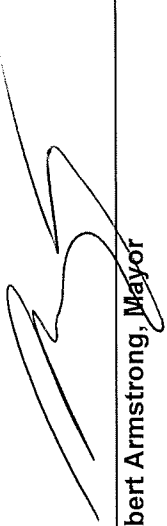
A motion was made by Vice-Mayor Fischer, seconded by Councilwoman Hayes to adjourn the meeting. Upon roll call:

AYE: Fischer, Hayes, Wininger, Armstrong

NAY: None


Christina Johnson, Deputy City Clerk




Robert Armstrong, Mayor

REGULAR MEETING
DUNCAN PUBLIC UTILITIES AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
JANUARY 25, 2022
5:15 P.M.

ROLL CALL Chairman Robert Armstrong General Manager Kimberly Meek
 Vice-Nick Fischer Authority Attorney David Hammond
 Trustee Patty Wininger Secretary, Rebecca Contreras
 Trustee Lindsay Hayes

ABSENT Trustee Jimmy Peters

ITEM #1: CONSIDER APPROVAL OF CONSENT AGENDA

- a) Minutes of January 11, 2022.
- b) Acceptance of Consent Order 21-264 and schedule for Wastewater Treatment Plant Modifications as issued by the Oklahoma Department of Environmental Quality (ODEQ), pay the administrative fee of \$20,000.00 and authorize the Chairman to sign the Consent Order.

A motion was made by Vice-Chairman Fischer, seconded by Trustee Hayes to approve the Consent Agenda as presented. Upon roll call:

AYE: Fischer, Wininger, Hayes, Armstrong

NAY: None

ITEM #2: OTHER COMMENTS:

- a) By the Public

Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.

There were no comments from the Public.

- b) By the Chairman and Trustees-There were none.
- c) By the General Manager-There were none.

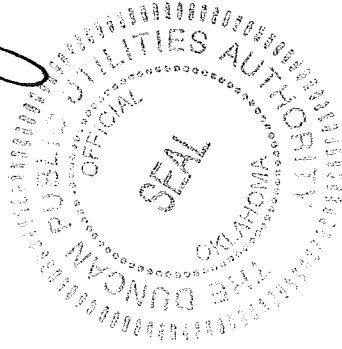
ITEM #3: Adjournment

A motion was made by Vice-Chairman Fischer, seconded by Trustee Hayes to adjourn the meeting. Upon roll call:

AYE: Fischer, Hayes, Wininger, Armstrong

NAY: None

Christina Johnson
Christina Johnson, Deputy Secretary



Robert Armstrong
Robert Armstrong, Chairman