

**REGULAR MEETING
DUNCAN CITY COUNCIL
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
AUGUST 23, 2016
5:15 P.M.**

AGENDA

INVOCATION

FLAG SALUTE

ROLL CALL

- ITEM #1: CONSIDER APPROVAL OF CONSENT AGENDA.**
- a) **Minutes of August 9, 2016.**
 - b) **Purchase Order List of Claims.**
 - c) **Approval of issuance of September, 2016 monthly blanket purchase orders.**
 - d) **Payment to Dean Actuaries in the amount of \$4,560.00 from Account No. 0805-524200 for services rendered in 2015 on the retirement plan provisions study.**
 - e) **Grounds Maintenance Agreement with the Duncan Youth Baseball Club and authorize the Mayor to sign.**
 - f) **Ground Maintenance Agreement with Chisholm Trail Soccer Association and authorize the Mayor to sign.**
 - g) **Amendment to City Manager Agreement between the City of Duncan, Oklahoma and Kimberly Meek to become effective August 18, 2016.**
 - **Motion _____**
 - **Second _____**
 - **Roll Call**
- ITEM #2: CONSIDER APPROVAL OF AUDIT LETTER AGREEMENT BETWEEN THE CITY OF DUNCAN AND RSM US LLP FOR THE 2015 AUDIT.**
- **Public Comments**
 - **Council Comments/Questions**
 - **Motion _____**
 - **Second _____**
 - **Roll Call**
- ITEM #3: CONSIDER AUTHORIZING THE PURCHASE OF A ONE TON PICKUP FOR THE STREET DEPARTMENT FROM BOB HURLEY FORD, IN THE AMOUNT OF \$27,494.00 AND A UTILITY BED FROM TOTAL TRUCK & TRAILER PER THE CURRENT STATE CONTRACT IN THE AMOUNT OF \$6,725.00 FOR A TOTAL COST OF \$34,219.00. ACCOUNT NO. 15-02-530119**
- **Public Comments**
 - **Council Comments/Questions**
 - **Motion _____**
 - **Second _____**
 - **Roll Call**

- ITEM #4: **CONSIDER AMENDMENT NO. 5 BETWEEN THE CITY OF DUNCAN AND CEC INFRASTRUCTURE SOLUTIONS FOR ENGINEERING SERVICES PERTAINING TO AUTOMATED AIRPORT WEATHER STATION (AWOS) REPLACEMENT AT A LUMP SUM COST OF \$8,500.00 AND AUTHORIZE THE MAYOR TO SIGN. ACCOUNT NO. 15-30-530164**
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #5: **CONSIDER AUTHORIZING THE VARIABLE FREQUENCY DRIVE (VFD) FOR THE HOUSE WATER PUMPS AT THE WATER TREATMENT PLANT, IN THE AMOUNT OF \$4,206.08 TO HAYNES EQUIPMENT AS A SOLE SOURCE FROM ACCOUNT NO. 61-06-521100.**
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #6: **CONSIDER CTA PAY REQUEST NO. 3 IN THE TOTAL AMOUNT OF \$6,385.60 FOR ENGINEERING SERVICES RENDERED IN CONJUNCTION WITH THE LAKE HUMPHREYS PUMP STATION BY PASS PROJECT FROM ACCOUNT NO. 15-06-530056.**
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #7: **CONSIDER AND TAKE ACTION TO APPROVE THE 2016 FISCAL YEAR CONTRACT BETWEEN THE CITY OF DUNCAN AND THE INTERNATIONAL UNION OF POLICE ASSOCIATIONS FRATERNAL ORDER OF POLICE OKLAHOMA LODGE 99.**
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #8: **CONSIDER APPROVING AN ORDINANCE TO AMEND THE CITY OF DUNCAN CITY CODE, SECTION 12-258: USES PERMITTED ON REVIEW C-4 COMMERCIAL DISTRICT) AND SECTION 12-266: USE PERMITTED ON REVIEW (INDUSTRIAL DISTRICT) TO AMEND THE PERMITTED USES FOR THE I-1 RESTRICTED MANUFACTURING AND WAREHOUSING DISTRICT TO ALLOW "PROPANE DISPENSARY" AS NEWLY DEFINED IN SECTION 4-102: DEFINITIONS.**
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #8A: **CONSIDER DECLARING AN EMERGENCY IN RELATION TO THE PREVIOUS ITEM.**
- Motion _____
 - Second _____
 - Roll Call

ITEM #9: CONSIDER APPROVING AN ORDINANCE TO AMEND THE CITY OF DUNCAN CITY CODE, SECTION 4-102: DEFINITIONS TO BETTER DEFINE VARIOUS WORDS AND PHRASES AS THEY RELATED TO PROPANE USES IN ORDER TO BETTER REFLECT THE INTENT OF THE CITY OF DUNCAN CITY CODE AS IT RELATES TO THE HANDLING, STORAGE, AND/OR SALES OF PROPANE GAS.

- Public Comments
- Council Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #9A: CONSIDER DECLARING AN EMERGENCY IN RELATION TO THE PREVIOUS ITEM.

- Motion _____
- Second _____
- Roll Call

ITEM #10: CONSIDER AND TAKE ACTION TO AMEND CITY ORDINANCE §17-215 (D) REGARDING PROCEDURES TO RESOLVE UTILITY CUSTOMERS FEE DISPUTES.

- Public Comments
- Council Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #10A: CONSIDER DECLARING AN EMERGENCY IN RELATION TO THE PREVIOUS ITEM.

- Motion _____
- Second _____
- Roll Call

ITEM #11: CONSIDER AND TAKE ACTION TO AMEND CITY ORDINANCE §17-408 REGARDING PROCEDURES TO RESOLVE UTILITY CUSTOMERS FEE DISPUTES.

- Public Comments
- Council Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #11A: CONSIDER DECLARING AN EMERGENCY IN RELATION TO THE PREVIOUS ITEM.

- Motion _____
- Second _____
- Roll Call

ITEM #12: OTHER COMMENTS:
a) By the Public
b) By the Council
c) By the City Manager

ITEM #13: ADJOURNMENT

- Motion _____
- Second _____
- Roll Call

**REGULAR MEETING
DUNCAN PUBLIC UTILITIES AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
AUGUST 23, 2016
5:15 P.M.**

AGENDA

ROLL CALL

ITEM #1: **CONSIDER APPROVAL OF CONSENT AGENDA:**

- a) **Minutes of August 9, 2016.**
 - **Motion** _____
 - **Second** _____
 - **Roll Call**

ITEM #2: **CONSIDER ACKNOWLEDGING RECEIPT OF OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY (ODEQ) PERMIT NO. WL000069150894 FOR CONSTRUCTION OF 847 LINEAR FEET OF SIX (6) INCH DIP WATER LINE AND 18 LINEAR FEE TO EIGHT (8) INCH DIP WATER LINE, PLUS ALL APPURTENANCES TO SERVE THE PART OF LOT 3, BLOCK 1, APOLLO ESTATES, CITY OF DUNCAN, STEPHENS COUNTY, OKLAHOMA.**

- **Public Comments**
- **Trustee Comments/Questions**
- **Motion** _____
- **Second** _____
- **Roll Call**

ITEM #3: **CONSIDER ENTERING INTO A CONSENT ORDER WITH THE OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY (ODEQ) FOR PURPOSES OF ACHIEVING COMPLIANCE WITH THE STAGE 2 DISINFECTANT BYPRODUCT (DBP) RULE, AUTHORIZING THE CHAIRMAN TO EXECUTE THE CONSENT ORDER AND AUTHORIZING PAYMENT OF THE \$500.00 PENALTY. ACCOUNT NO. 61-06-526400**

- **Public Comments**
- **Trustee Comments/Questions**
- **Motion** _____
- **Second** _____
- **Roll Call**

ITEM #4: **OTHER COMMENTS:**

- a) **By the Public**
- b) **By the Chairman and Trustees**
- c) **By the General Manager**

ITEM #5: **ADJOURNMENT**

- **Motion** _____
- **Second** _____
- **Roll Call**

**REGULAR MEETING
DUNCAN ECONOMIC DEVELOPMENT TRUST AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
AUGUST 23, 2016
5:15 P.M.**

AGENDA

ROLL CALL

- ITEM #1:** **CONSIDER APPROVAL OF CONSENT AGENDA.**
- a) Minutes of July 26, 2016.
 - b) Minutes of August 9, 2016. (Special Meeting)
 - Motion _____
 - Second _____
 - Roll Call

- ITEM #2:** **CONSIDER DUNCAN AREA ECONOMIC DEVELOPMENT FOUNDATION REQUEST FOR WITHDRAWAL OF SALES TAX DOLLARS IN THE AMOUNT OF \$5,396.51 TO USE AS AN EMPLOYMENT/JOB INCENTIVE TO DUNCAN MACHINE PRODUCTS, INC.**
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

- ITEM #3:** **OTHER COMMENTS:**
- a) By the Public
 - b) By the Chairman and Trustees
 - c) By the General Manager

- ITEM #4:** **ADJOURNMENT**
- Motion _____
 - Second _____
 - Roll Call