

**REGULAR MEETING  
DUNCAN CITY COUNCIL  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
JULY 24, 2018  
5:15 P.M.**

**AGENDA**

**INVOCATION**

**FLAG SALUTE**

**ROLL CALL**

**PRESENTATION BY PARKER KEY, BUXTON GROUP, IN RELATION TO COMMERCIAL DEVELOPMENT SOFTWARE**

- ITEM #1:  CONSIDER APPROVAL OF CONSENT AGENDA.**
- a) Minutes of July 10, 2018.
  - b) List of Claims.
  - c) Budget Amendments.
  - d) Declare storm sirens that are no longer being used by the City of Duncan as surplus to be sold at auction.
  - e) Authorize City Attorney to proceed with placing the following Judgements on the Ad Valorem tax roll, with the Stephens County Clerk, as required by State Statues 62 O.S. §365.5 and 62 O.S. §431:
    - a) Workers Compensation Commission, Commission File No. CM 2016-04359 A, in the amount of \$45,502.25.
    - b) Workers Compensation Commission, Count No. 2012-06535 R, in the amount of \$12,865.20.
    - c) Workers Compensation Commission, Court No. 2017-05778 X, in the amount of \$21,318.00.
    - d) Workers Compensation Commission, File No. CM 2016-03774 J, in the amount of \$23,000.00.
    - e) Workers Compensation Commission, Commission File No. CM 2016-03799 X, in the amount of \$40,000.00.
    - f) Workers Compensation Commission, Commission File No. CM 2016-05486 K, in the amount of \$22,000.00.
    - g) United States District Court for the Western District of Oklahoma, Case No. CIV-15-1220-HE, in the amount of \$150,389.43.
      - Motion \_\_\_\_\_
      - Second \_\_\_\_\_
      - Roll Call

- ITEM #2:  CONSIDER PURCHASE OF EQUIPMENT CONSISTING OF AMMONIA MONOCHLORAMINE ANALYZERS, UNIVERSAL CONTROLLERS AND PH SENSORS IN CONJUNCTION WITH THE TOTAL TRIHALOMETHANES (TTHM) REDUCTION PROJECT AT THE WATER TREATMENT PLANT FROM HACH COMPANY IN THE TOTAL AMOUNT OF \$29,938.00 FROM ACCOUNT NO. 15-06-530822.**
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call

ITEM #3:  CONSIDER APPROVING THE PURCHASE OF TWO (2) JOHN DEERE Z960M Z TRAK ZERO TURN MOWERS FOR THE LAKES DEPARTMENT FOR A TOTAL OF \$19,425.56 FROM STANDRIDGE EQUIPMENT FROM CIP ACCOUNT NO. 15-20-530112 PER STATE CONTRACT SW-0190.

- Public Comments
- Council Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #4:  CONSIDER AUTHORIZING THE REPAIR OF THE SLUDGE TANK MIX PUMP AT THE WASTE WATER TREATMENT PLANT (WWTP) BY HAYNES EQUIPMENT COMPANY, LLC IN THE TOTAL AMOUNT OF \$7,852.64 FROM ACCOUNT NO. 15-10-530144.

- Public Comments
- Council Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #5:  CONSIDER APPROVING TETRA TECH, INC. PAY REQUEST NO. 6 IN THE TOTAL AMOUNT OF \$17,349.00 FOR SERVICES RENDERED IN CONJUNCTION WITH THE INFLOW AND INFILTRATION REDUCTION PLAN ACCOUNT NO. 15-10-530100.

- Public Comments
- Council Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #6:  CONSIDER RELAXING THE CAMPING REGULATIONS WITHIN THE CITY OF DUNCAN TO ALLOW OVERNIGHT CAMPING TO OCCUR IN CONJUNCTION WITH THE UNITED WAY OF STEPHENS COUNTY BBQ SHOWDOWN TO BE HELD IN FUQUA PARK AND MEMORIAL PARKS SEPTEMBER 7 AND 8<sup>TH</sup> OF 2018.

- Public Comments
- Council Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #7:  CONSIDER AND TAKE ACTION TO AUTHORIZE THE CITY MANAGER TO EXECUTE A LETTER OF INTENT FOR THE PURCHASE OF REAL PROPERTY CONSISTING OF APPROXIMATELY 3.45 ACES OWNED BY SOUTHFORK ENTERPRISES L.L.C. TO BE USED FOR A NEW FIRE STATION.

- Public Comments
- Council Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #8:  CONSIDER ENACTING AN ORDINANCE DESIGNATING A CHANGE IN THE LAWS OF THE CITY OF DUNCAN TO BRING THEM INTO CONFORMATION WITH THE RECENTLY PASSED AMENDMENT TO THE STATE OF OKLAHOMA CONSTITUTION CONCERNING THE PURCHASE AND SALE OF ALCOHOL CONFIDED AT ARTICLE 28A.

- Public Comments
- Council Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #8A:  CONSIDER DECLARING AN EMERGENCY IN RELATION TO THE PREVIOUS ITEM.

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #9A:  CONSIDER ADJOURNING INTO EXECUTIVE SESSION TO DISCUSS THE PENDING LITIGATION IN THE CASE STYLED DONNA HOWELL VS. THE CITY OF DUNCAN CV-18-102 (R) BETWEEN THE CITY MANAGER, CITY ATTORNEY, MAYOR AND CITY COUNCIL AS AUTHORIZED BY 25 O.S. SEC 307(B)4.

ITEM#9B:  CONSIDER ADJOURNING INTO EXECUTIVE SESSION TO DISCUSS THE ANNUAL PERFORMANCE EVALUATION OF CITY MANAGER, KIMBERLY MEEK WITH THE CITY MANAGER, MAYOR, CITY ATTORNEY, AND THE CITY COUNCIL AND TO DISCUSS THE CITY MANAGER'S EMPLOYMENT CONTRACT FOR 2018-2019 AS AUTHORIZED BY 25 O.S. SEC 307 (B) 1.

- Public Comments
- Council Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #9C:  CONSIDER RECONVENING THE REGULAR MEETING OF THE DUNCAN CITY COUNCIL.

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #9D:  CONSIDER ANY ACTION IN RELATION TO THE EXECUTIVE SESSION ITEM #9A.

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #10E:  CONSIDER ANY ACTION IN RELATION TO THE EXECUTIVE SESSION ITEM #9B.

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #11:  OTHER COMMENTS:

- a) By the Public
- b) By the Council
- c) By the City Manager

ITEM #12:  ADJOURNMENT

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

**REGULAR MEETING  
DUNCAN PUBLIC UTILITIES AUTHORITY  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
JULY 24, 2018  
5:15 P.M.**

**AGENDA**

**ROLL CALL**

- ITEM #1:**  **CONSIDER APPROVAL OF CONSENT AGENDA:**
- a) **Minutes of July 10, 2018**
- **Motion** \_\_\_\_\_
  - **Second** \_\_\_\_\_
  - **Roll Call**
- ITEM #2:**  **CONSIDER AUTHORIZING TRAINING WITH S&C ELECTRIC FOR DISTRIBUTION AUTOMATION EQUIPMENT FOR DUNCAN POWER EMPLOYEES FOR AN ESTIMATED AMOUNT OF \$7,500.00. ACCOUNT NO. 62-21-527700.**
- **Public Comments**
  - **Trustee Comments/Questions**
  - **Motion** \_\_\_\_\_
  - **Second** \_\_\_\_\_
  - **Roll Call**
- ITEM #3:**  **CONSIDER APPROVING PAYMENT OF A “WISE” REBATE TO MR. LANCE WINDEL (HIGHLAND TRAILS ADDITION) OF UP TO \$66,600.00 FOR USING DUNCAN POWER AND APPROVE A SUPPLEMENTAL APPROPRIATION FROM THE ELECTRIC DEPARTMENT FUND BALANCE FOR FUNDING.**
- **Public Comments**
  - **Trustee Comments/Questions**
  - **Motion** \_\_\_\_\_
  - **Second** \_\_\_\_\_
  - **Roll Call**
- ITEM #4:**  **CONSIDER APPROVING AN AMENDATORY AGREEMENT TO THE OKLAHOMA MUNICIPAL POWER AUTHORITY WHOLESALE POWER CONTRACT TO PROVIDE FOR COMPLIANCE WITH NATIONAL ELECTRICAL RELIABILITY CORPORATION RELIABILITY STANDARDS.**
- **Public Comments**
  - **Trustee Comments/Questions**
  - **Motion** \_\_\_\_\_
  - **Second** \_\_\_\_\_
  - **Roll Call**
- ITEM #5:**  **CONSIDER AUTHORIZING PAYMENT TO THE UNITED STATES GEOLOGICAL SURVEY IN THE CONTINUED OPERATION OF LAKE GAUGING STATIONS AT LAKE FUQUA AND LAKE HUMPHREYS AT A TOTAL COST OF \$9,800.00 FROM ACCOUNT NO. 61-20-524200.**
- **Public Comments**
  - **Trustee Comments/Questions**
  - **Motion** \_\_\_\_\_
  - **Second** \_\_\_\_\_
  - **Roll Call**

- ITEM #6:  OTHER COMMENTS:
- a) By the Public
  - b) By the Chairman and Trustees
  - c) By the General Manager

- ITEM #7:  ADJOURNMENT
- Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call

**REGULAR MEETING  
DUNCAN ECONOMIC DEVELOPMENT TRUST AUTHORITY  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
JULY 24, 2018  
5:15 P.M.**

**AGENDA**

**ROLL CALL**

- ITEM #1:**  **CONSIDER APPROVAL OF CONSENT AGENDA:**
- a) Minutes of June 26, 2018.
  - b) Minutes of July 10, 2018. (Special Meeting)
    - Motion \_\_\_\_\_
    - Second \_\_\_\_\_
    - Roll Call

- ITEM #2:**  **CONSIDER APPROVAL OF A CONTRACT BETWEEN THE CITY OF DUNCAN AND W.W. BUILDERS AS THE CONSTRUCTION MANAGER FOR WORK COMPLETED ON THE NEW CITY HALL FOR A GUARANTEED MAXIMUM PRICE OF \$532,400 OBTAINED FROM COMPETITIVE BIDS RECEIVED FROM ACCOUNT NUMBER 80-07-530900, PROJECT #801 AND TO APPROVE THE ENCLOSED BUDGET AMENDMENT FOR THIS PROJECT. (TABLED FROM JULY 10, 2018)**
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call

- ITEM #3:**  **OTHER COMMENTS:**
- a) By the Public
  - b) By the Chairman and Trustees
  - c) By the General Manager

- ITEM #4:**  **ADJOURNMENT**
- Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call