

**REGULAR MEETING  
DUNCAN CITY COUNCIL  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
FEBRUARY 22, 2022  
5:15 P.M.**

**AGENDA**

**INVOCATION**

**FLAG SALUTE**

**ROLL CALL**

**Presentation of the 2019, 2020 and 2021 Employee Service Pins.**

**Acknowledge the 2021 Employee of the Year.**

**Recognition of “If I were Mayor” essay entrants from Duncan Middle School.**

**ITEM #1:  CONSIDER APPROVAL OF CONSENT AGENDA.**

- a) Minutes of February 8, 2022.
- b) List of Claims
- c) Resolution approving the Biannual Supplements to the permanent Code of Ordinances of the City of Duncan pursuant to 11 O.S. 14-109 and 11 O.S. 14-110.
- d) Add signors to the First Bank & Trust Accounts and confirm designees.
- e) Declare two (2) dart guns that were used for Animal Control as surplus.
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call

**ITEM #2:  Swearing in of Assistant Finance Director/Assistant City Clerk/Assistant Treasurer Brian Kriss by Municipal Judge, Joe Enos.**

- Public Comments
- Council Comments/Questions

**ITEM #3:  Signing of Oath of Office.**

- Public Comments
- Council Comments/Questions

**ITEM #4:  Consider working into a contractual agreement with the Chamber of Commerce and Industry (“Chamber”) to provide leadership in improving the business climate and quality of life by mobilizing community resources in which the “Chamber” will serve as the City of Duncan’s full service and full access retail development organization secured with a \$4,000.00 monthly retainer for a renewable 12-month contract with a quarterly review.**

- Public Comments
- Council Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

**ITEM #5:  Consider approval of an application for a Use on Review to allow an existing day care facility to be redeveloped and expanded on a property located at 807 W. Mulberry, Duncan, Oklahoma.**

- Public Comments
- Council Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #6:  Consider approval of an application for a Use on Review to allow a proposed employee only parking lot to be developed for A Great Start Day Care on a residentially zoned property located at 812 W. Mulberry, Duncan, Oklahoma.

- Public Comments
- Council Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #7:  Consider approving an Ordinance amending the City of Duncan City Code, Sections 12-368 through 12-375 regarding parking standards and requirements.

- Public Comments
- Council Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #7A:  Consider declaring an emergency in relation to the previous item.

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #8:  Consider the purchase of one (1) 2022 4x4 Chevrolet Tahoe Special Service Vehicle for the Fire Department from Carter Chevrolet Agency LLC utilizing the Oklahoma Statewide Contract #SW035 for a total sum of \$38,869.00.

- Public Comments
- Council Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #9:  Consider adjourning into Executive Session to discuss the purchase or appraisal of real property as authorized by 25 O.S. Section 307(B)(3).

- Public Comments
- Council Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #9A:  Consider reconvening the Regular Meeting of the Duncan City Council.

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #9B:  Consider any action in relation to the Executive Session.

- Public Comments
- Council Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #10:  OTHER COMMENTS:

a) By the Public

*Per State Statute the Mayor and Council will not be able to respond to any issues brought forward during this part of the agenda. The City Manager or the Staff will take your information and address the situation then reconnect with you. The Council Members are available before and after the meeting to address concerns on an individual basis.*

b) By the Council

c) By the City Manager

ITEM #11:  Adjournment

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

REGULAR MEETING  
DUNCAN PUBLIC UTILITIES AUTHORITY  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
FEBRUARY 22, 2022  
5:15 P.M.

AGENDA

ROLL CALL

- ITEM #1:  **CONSIDER APPROVAL OF CONSENT AGENDA**
- a) Minutes of February 8, 2022.
    - Public Comments
    - Trustee Comments/Questions
    - Motion \_\_\_\_\_
    - Second \_\_\_\_\_
    - Roll Call
- ITEM #2:  **Consider approving Portland Utilities Construction Co. LLC Pay Request No. 6 in the total amount of \$208,219.29 for services rendered in conjunction with the Sanitary Sewer Rehabilitation Project.**
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #3:  **Consider Tetra Tech, Inc. Pay Request No. 19 in the total amount of \$25,857.50 for services rendered in conjunction with the Sewer Rehabilitation Design Phase I Project.**
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #4:  **Consider SEMA Construction Pay Request No. 14 in the total amount of \$1,130,864.50 for construction services rendered in conjunction with the Clear Creek Lake Spillway Project.**
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #5:  **Consider Freese and Nichols Pay Request No. 32 in the total amount of \$27,153.26 for services rendered in connection with the Clear Creek Lake Dam Spillway Replacement Project.**
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #6:  **OTHER COMMENTS:**
- a) By the Public
- Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.*
- b) By the Chairman and Trustees
  - c) By the General Manager

ITEM #7:

**Adjournment**

- **Motion** \_\_\_\_\_
- **Second** \_\_\_\_\_
- **Roll Call**

REGULAR MEETING  
DUNCAN ECONOMIC DEVELOPMENT TRUST AUTHORITY  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
FEBRUARY 22, 2022  
5:15 P.M.

AGENDA

ROLL CALL

ITEM #1:  CONSIDER APPROVAL OF CONSENT AGENDA

- a) Minutes of January 25, 2022.
  - Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call

ITEM #2:  Consider the Duncan Area Economic Development Foundation's request for withdrawal of sales tax dollars for the PGM Expansion Project in the amount of \$971,226.52.

- Public Comments
- Trustee Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #3:  Consider the Duncan Area Economic Development Foundation's request for withdrawal of sales tax dollars for the two (2) Commercial Lab Buildings Construction Project in the amount of \$57,190.22.

- Public Comments
- Trustee Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #4:  OTHER COMMENTS:

- a) By the Public

*Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.*

- b) By the Chairman and Trustees
- c) By the General Manager

ITEM #5:  Adjournment

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call