

**REGULAR MEETING  
DUNCAN CITY COUNCIL  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
DECEMBER 14, 2021  
5:15 P.M.**

**AMENDED AGENDA/ADDENDUM**

**INVOCATION**

**FLAG SALUTE**

**ROLL CALL**

- ITEM #1:**  **CONSIDER APPROVAL OF CONSENT AGENDA.**
- a) **Minutes of November 19, 2021. (Special Meeting)**
  - b) **Minutes of December 6, 2021. (Special Meeting)**
  - c) **List of Claims**
  - d) **Resolution cancelling the regular meeting of December 28, 2021.**
  - e) **Financial Advisor Engagement Letter with Crawford and Associates for the year ending December 31, 2022.**
  - f) **Declare old scrap metal from the Public Works Department as surplus to be sold at a scrap yard.**
  - g) **Declare one (1) Vetter Rescue Airbag Kit with controller and regulator currently assigned to the Duncan Fire Department as surplus to be disposed of as the City deems fit.**
  - h) **Budget Amendments.**
    - **Council Comments/Questions**
    - **Motion \_\_\_\_\_**
    - **Second \_\_\_\_\_**
    - **Roll Call**
- ITEM #2:**  **Swearing in of Councilman Elect-Jimmy Peters by Municipal Judge, Joe Enos.**
- **Public Comments**
  - **Council Comments/Questions**
- ITEM #3:**  **Signing of Oaths of Office by Councilman Elect-Jimmy Peters.**
- **Public Comments**
  - **Council Comments/Questions**
- ITEM #4:**  **Consider a Public Hearing for the 2022 Budget for the City of Duncan.**
- **Public Comments**
  - **Council Comments/Questions**
  - **Motion \_\_\_\_\_**
  - **Second \_\_\_\_\_**
  - **Roll Call**
- ITEM #5:**  **Consider approving a Resolution adopting the City of Duncan's Budget for Calendar Year 2022.**
- **Public Comments**
  - **Council Comments/Questions**
  - **Motion \_\_\_\_\_**
  - **Second \_\_\_\_\_**
  - **Roll Call**

- ITEM #6:  Consider a Resolution establishing the filing period and date of election for the office of Councilmember Ward Three (3) and Ward Four (4) of the City of Duncan, Oklahoma.
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #7:  Consider ratifying the City Manager's authorization for the repair of Fire Station #3 front apron from Blackburn Concrete Construction Co. LLC in the amount of \$28,952.25.
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #8:  Consider authorizing participation with the United States Geological Survey in the continued operation of lake gauging stations at Lake Fuqua and Lake Humpheys at an annual cost of \$10,000.00.
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #9:  Consider approving WW Builders, Inc. Pay Request No. 2 in the total amount of \$181,519.06 for services rendered on the Plato Road Bridge Replacement 2021 Project.
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #10:  Consider approving WW Builders, Inc. Pay Request No. 2 in the total amount of \$64,642.41 for the 2021 Parking Lot Improvements Project.
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #11:  Consider awarding bids for various Street Department Road Materials as indicated on the bid tabulation.
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #12:  Consider relaxing the Alcoholic Beverage Code of the City of Duncan as it relates to Sections 3-109 (Condition of Sale), 3-110 (Consumption Prohibited), 3-111 (Compliance Required), 3-112 (Compliance with Zoning), and 3-113 (Prohibited Location), which would be for Community New Year's Eve Celebration event located at 2845 W. Elk Avenue, on Friday, December 31, 2021 and Saturday, January 1, 2022.
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call

- ITEM #13:  Consider adopting an Ordinance declaring certain city property as surplus and allowing for the sale of said property as described in the ordinance.
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #14:  Consider adopting an Ordinance for rezoning of property located at 1504 W. Spruce Avenue, Duncan, Oklahoma from R-2 (Residential) to C-4 (Commercial).
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #14A:  Consider declaring an emergency in relation to the previous item.
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #15:  Consider adopting an Ordinance for rezoning of property located at 2805 Highcrest Drive, Duncan, Oklahoma from R-3 (Residential) to A-1 (Agriculture).
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #15A:  Consider declaring an emergency in relation to the previous item.
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #16:  Consider approving the purchase of a 5000-gallon double wall fuel tank from Delta Tank in the amount of \$24,572.00 for the Water Treatment Plant to replace the existing 500-gallon tank.
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #17:  Consider awarding the quote for the replacement of the West Bio Unit Aerator for the Wastewater Treatment Plant to Global Energy Solutions in the amount of \$21,595.27.
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call

ITEM #18:  OTHER COMMENTS:

a) By the Public

*Per State Statute the Mayor and Council will not be able to respond to any issues brought forward during this part of the agenda. The City Manager or the Staff will take your information and address the situation then reconnect with you. The Council Members are available before and after the meeting to address concerns on an individual basis.*

b) By the Council

c) By the City Manager

ITEM #19:  Adjournment

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

REGULAR MEETING  
DUNCAN PUBLIC UTILITIES AUTHORITY  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
DECEMBER 14, 2021  
5:15 P.M.

AGENDA

ROLL CALL

- ITEM #1:  **CONSIDER APPROVAL OF CONSENT AGENDA**
- a) Minutes of November 19, 2021. (Special Meeting)
  - b) Resolution cancelling the regular meeting of December 28, 2021.
    - Public Comments
    - Trustee Comments/Questions
    - Motion \_\_\_\_\_
    - Second \_\_\_\_\_
    - Roll Call
- ITEM #2:  **Consider awarding various Six (6) Month Material and Supplies low bids for Water Distribution as indicated in the bid tabulation.**
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #3:  **Consider approval of Change Order No. 4 for the Clear Creek Lake Spillway Replacement Project and authorize the Mayor to execute the Change Order.**
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #4:  **Consider Pay Request No. 13 to SEMA Construction in the total amount of \$674,799.25 for construction services rendered in conjunction with the Clear Creek Lake Spillway Project.**
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #5:  **Consider Pay Request No. 30 to Freese and Nichols in the total amount of \$34,588.54 for services rendered in conjunction with the Clear Creek Lake Dam Spillway Replacement Project.**
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #6:  **Consider ratifying the action of the General Manager in authorizing the Sanitary Sewer Main Repair as an emergency expenditure and authorize the payment to Miller Construction in the amount of \$70,000.00.**
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call

- ITEM #7:  Consider approving Amendment No. 6 with Operations Management International, Inc. (OMI) for the Wastewater Treatment Plant (WWTP) Operations and Maintenance and authorize the Chairman to execute the Amendment.
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call

- ITEM #8:  OTHER COMMENTS:  
a) By the Public

*Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.*

- b) By the Chairman and Trustees
- c) By the General Manager

- ITEM #9:  Adjournment
- Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call

**SPECIAL MEETING  
DUNCAN ECONOMIC DEVELOPMENT TRUST AUTHORITY  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
DECEMBER 14, 2021  
5:15 P.M.**

**AGENDA**

**ROLL CALL**

- ITEM #1:  CONSIDER APPROVAL OF CONSENT AGENDA**
- a) Minutes of November 19, 2021. (Special Meeting)
  - b) Resolution cancelling the Regular Meeting of December 28, 2021.
    - Public Comments
    - Trustee Comments/Questions
    - Motion \_\_\_\_\_
    - Second \_\_\_\_\_
    - Roll Call

**ITEM #2:  OTHER COMMENTS:**

- a) By the Public

*Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.*

- b) By the Chairman and Trustees  
c) By the General Manager

**ITEM #3:  Adjournment**

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call