

**REGULAR MEETING
DUNCAN CITY COUNCIL
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
JANUARY 14, 2020
5:15 P.M.**

AGENDA

INVOCATION

FLAG SALUTE

ROLL CALL

- ITEM #1: CONSIDER APPROVAL OF CONSENT AGENDA.**
- a) **Minutes of December 10, 2019.**
 - b) **Minutes of December 16, 2019.**
 - c) **List of Claims**
 - d) **Mayor signing the 2020 Deferral Extensions for lease/purchase agreements held by First Bank & Trust Co.**
 - e) **Interlocal Governmental Agreement between Stephens County and the City of Duncan for repairs to roads in the vicinity of the Fuqua Lake area.**
 - f) **Agreement between the City of Duncan and Otis Elevator Co. for yearly maintenance and inspections services at the New City Hall location in the amount of \$5,661.44 and authorize the Mayor to execute the Agreement. Account No. 01-07-521100**
 - g) **Payment and settlement for Workers Compensation Claim of Lynda Pollock in the amount of \$25,581.60 and authorize the City Attorney to present the Judgement to the Stephens County Clerk's Office for collection pursuant to 62 O.S. 365.5.**
 - h) **Payment and settlement for Workers Compensation Claim of Christian Archer in the amount of \$11,305.00 and authorize the City Attorney to present the Judgement to the Stephens County Clerk's Office for collection pursuant to 62 O.S. 365.5.**
 - **Public Comments**
 - **Council Comments/Questions**
 - **Motion _____**
 - **Second _____**
 - **Roll Call**
- ITEM #2: Consider contract with Main Street Duncan Inc. for FY 2020 in the total maximum amount of \$20,000.00.**
- **Public Comments**
 - **Council Comments/Questions**
 - **Motion _____**
 - **Second _____**
 - **Roll Call**
- ITEM #3: Consider approving the purchase of a 2020 John Deere 310SL Backhoe for the Lakes Department in the amount of \$92,510.00. Account No. 15-20-530103**
- **Public Comments**
 - **Council Comments/Questions**
 - **Motion _____**
 - **Second _____**
 - **Roll Call**

- ITEM #4: Consider the purchase of two (2) Honda Pioneer 700-4 side by sides from Morris Motorsports in the total amount of \$22,494.00. Account No. 15-23-530150
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #5: Consider the purchase of a G3 Angler V 17ft boat, 2002 Yamaha 150hp motor, and 2020 Bear Trailer from Blackbeard Marina in Oklahoma City in the total amount of \$27,999.00. Account No. 15-20-530135
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #6: Consider the purchase of one (1) 2020 Ram 1500 Crew Cab 4X4 pickup from Byford Auto Group in the amount of \$35,568.00 to be used by the Duncan Police Department from State Contract SW035. Account No. 15-01-530005
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #7: Consider the purchase of two (2) Ford F150 Extended Cab 4 wheel drive pickups from Byford Ford of Fairview in the total amount of \$54,452.00 to be utilized by the Criminal Investigations Division for the Duncan Police Department from State Contract SW035. Account No. 15-01-530005
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #8: Consider approving Williams Electric Co. Pay Request No. 4 (Final) in the total amount of \$110,361.90 for services rendered on the Airport Taxiway Rehabilitate Lighting System Project. Account No. 64-30-530120
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #9: Consider approving Change Order No. 1 for the Rehabilitate Taxiway Lighting Project and authorize the Mayor to execute the Change Order.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

- ITEM #10: Consider authorizing the participation with the United States Geological Survey in the continued operation of lake gauging stations at Lake Fuqua and Lake Humphreys at an annual cost of \$9,800.00. Account No. 61-20-524200
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #11: Consider authorizing the purchase of various transformers to be used in the Electric Distribution System to Wesco/Diversified for Item C in the amount of \$5,240.00; Anixter for Items B and D in the amount of \$12,142.00 and AEI for Items A and E in the amount of \$21,852.00 for a total amount of \$39,234.00. Account No. 15-21-530214
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #12: Consider approving the purchase of a Surveillance System from Digi Security Systems in the amount of \$47,897.04. Account No. 15-35-530532
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #13: Consider approving a Resolution establishing the filing period and setting the date for the General Elections for the Office of Councilman Ward One (1) and Ward Two (2) of the City of Duncan, Oklahoma.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #14: Consider approving an Ordinance to amend the City of Duncan Official Zoning Map from C-4 Commercial to I-2 Industrial for a property as described and commonly referred to as 12 South 4th Street Duncan, Oklahoma.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #14A: Consider declaring an emergency in relation to the previous items.
- Motion _____
 - Second _____
 - Roll Call
- ITEM #15: Consider approving an Ordinance to amend the City Land Use Code by the City of Duncan Department of Community Development regarding Commercial Medical Marijuana establishments and zoning. (Tabled from December 10, 2019)
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

ITEM #15A: Consider declaring an emergency in relation to the previous items.

- Motion _____
- Second _____
- Roll Call

ITEM #16: Consider approving a Consulting Services Contract between the City of Duncan and Diameter Services Inc. for the purpose to evaluate and make recommendations related to the City of Duncan water meters and infrastructure.

- Public Comments
- Council Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #17: OTHER COMMENTS:

a) By the Public

Per State Statute the Mayor and Council will not be able to respond to any issues brought forward during this part of the agenda. The City Manager or the Staff will take your information and address the situation then reconnect with you. The Council Members are available before and after the meeting to address concerns on an individual basis.

b) By the Council

c) By the City Manager

ITEM #18: ADJOURNMENT

- Motion _____
- Second _____
- Roll Call

**REGULAR MEETING
DUNCAN PUBLIC UTILITY AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
JANUARY 14, 2020
5:15 P.M.**

AGENDA

ROLL CALL

- ITEM #1:** **CONSIDER APPROVAL OF CONSENT AGENDA**
- a) Minutes of December 10, 2019.
 - b) Annual Consumer Price Index (CPI) increase of 1.8% for Water & Sewer Services effective January 2020.
 - c) Annual Consumer Price Index (CPI) increase of 1.8% for Lake Lot Leases effective January 2020.
 - Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #2:** **Consider approving Amendment No. 3 between the Duncan Public Utilities Authority and Operations Management International (OMI) Inc. for Wastewater Treatment Plant (WWTP) Operations and Maintenance and authorize the Chairman to execute the Amendment. Account No. 61-10-524200**
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #3:** **Consider approving a Non-Franchised Permit agreement with Dobson Technologies.**
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #4:** **Consider ratifying the actions of the General Manager in contracting with Clean Harbors Environmental for cleanup of an oil leak at Cherokee Substation in the estimated amount of \$60,000.00. Account No. 62-21-524200**
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #5:** **Consider ratifying the actions of the General Manager in purchasing security equipment from Systems with Intelligence in the amount of \$35,230.00. Account No. 62-21-521400**
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

ITEM #6: Consider awarding a blanket purchase order to Cotton Electric Services Inc. (CESI) for testing and personal protective equipment and replacements in the amount of \$6,500.00. Account No. 62-21-527900

- Public Comments
- Trustee Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #7: Consider approving Purchase Order for Southern Plains Environmental Lab Services in the amount of \$10,000.00. Account No. 61-06-524200

- Public Comments
- Trustee Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #8: OTHER COMMENTS:

a) By the Public

Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.

b) By the Chairman and Trustees

c) By the General Manager

ITEM #9: ADJOURNMENT

- Motion _____
- Second _____
- Roll Call