

**REGULAR MEETING  
DUNCAN CITY COUNCIL  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
JANUARY 12, 2016  
5:15 P.M.**

**AGENDA**

**INVOCATION**

**FLAG SALUTE**

**ROLL CALL**

**PRESENTATION            PRESENTATION OF SERVICE AWARDS TO EMPLOYEES WHO COMPLETED SERVICE THRESHOLDS WITH THE CITY OF DUNCAN IN 2015.**

**PRESENTATION            PRESENTATION OF EMPLOYEE OF THE YEAR AWARD.**

**ITEM #1:  CONSIDER APPROVAL OF CONSENT AGENDA.**

- a) Minutes of December 8, 2015.
- b) Minutes of December 14, 2015. (Special Meeting)
- c) Minutes of December 21, 2015. (Special Meeting)
- d) Purchase Order List of Claims.
- e) Remove the names of Clyde Shaw, Jolene Nickel, Judy Scifres, Barbara Bowden and Deborah Fletchall and adding Donna Bennet as a signor in order to close account #2900333 and account #2900321 at Legacy Bank.
- f) Sponsor Verification Form for the Halliburton Airport Field Project and depositing \$26,388.06 into the designated account for the project with Mayor Ritchie Dennington and Donna Bennett as signors of this account.
- g) Accept a Public Utility Easement from Donna M. Bishop of Duncan in Section 18, T1N, R7W granted to the City of Duncan, Stephens County, Oklahoma in the amount of \$70.00.
- h) Accept a Public Utility Easement from Kenneth M. Lucas and Nancy B. Lucas of Duncan in Section 18, T1N, R7W granted to the City of Duncan, Stephens County, Oklahoma in the amount of \$70.00.
- i) Declare Glock 22 Serial # ECL744 as surplus equipment to be given to Master Officer Keith Stewart as part of his retirement compensation.
- j) Replacement of Robbie Thompson on the Duncan Emergency Medical Services Board with the Mayor's appointment of Julie Pennypacker to fill the vacant seat on the Board as a local representative on the Board.
- k) Reappointment of Mr. Barry Duren and Mr. Phil Leonard as City of Duncan representatives to the Waurika Master Conservancy District.
- l) Payment of \$2,500.00 to Chief Fire and Safety Co. for the repair of the HVAC system for Truck One.
- m) Supplement to General Fund from Electric, Fund 62, in the amount of \$300,000.00 to cover operation expenses over budgeted revenue.
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call

- ITEM #2:  **CONSIDER PURCHASE OF COPPER TUBING FOR THE WATER DISTRIBUTION DEPARTMENT FROM FERGUSON WATERWORKS IN THE AMOUNT OF \$3,312.00.**
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #3:  **CONSIDER APPROVING PROGRESS PAYMENTS 4 & 5 IN THE AMOUNT OF \$20,935.99 AND \$4,144.00 TO DEWBERRY ENGINEERS INC. FOR DESIGN SERVICES (TO DATE) FOR CLEAR CREEK LAKE RAW WATER PUMP STATION AND PIPELINE IMPROVEMENTS PROJECT.**
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #4:  **CONSIDER AWARDING BIDS FOR VARIOUS ROAD MATERIALS AS INDICATED ON THE BID TABULATION.**
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #5:  **CONSIDER APPROVING WW BUILDERS PAY REQUESTS NO. 5 & 6 (FINAL) IN THE TOTAL AMOUNTS OF \$33,832.16 AND \$29,896.47 FOR SERVICES RENDERED ON THE STREET IMPROVEMENTS PROJECT 14-15, PARTS I, II, AND III.**
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #6:  **CONSIDER AWARDING BID FOR CONSTRUCTION OF THE 27<sup>TH</sup> STREET TRANSMISSION FOUNDATIONS AND ELDER SUBSTATION STEEL POLE FOUNDATION CONSTRUCTION PROJECTS TO WHITNAH CONSTRUCTION IN THE TOTAL AMOUNT OF \$211,197.73**
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #7:  **CONSIDER REQUEST TO USE GRANT FUNDS FROM THE OKLAHOMA DEPARTMENT OF LIBRARIES TO PAY PEAK UPTIME FOR COMPUTER UPGRADES.**
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call

- ITEM #8:  **CONSIDER A PROCLAMATION DECLARING APRIL AS FAIR HOUSING MONTH.**
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #9:  **CONSIDER REQUEST FOR APPROVAL OF FAIR HOUSING RESOLUTION.**
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #10:  **CONSIDER REQUEST AND AN ORDINANCE FOR REZONING OF PROPERTY FROM A-1, GENERAL AGRICULTURE ZONING DISTRICT TO C-4, GENERAL AGRICULTURE ZONING DISTRICT FOR PROPERTY LOCATED IN SECTION 19, TOWNSHIP 1 NORTH, RANGE 7 WEST, I.M., DUNCAN, STEPHENS COUNTY, (PROPERTY LOCATED APPROXIMATELY 1/8 MILE SOUTH FROM THE INTERSECTION OF CAMELBACK ROAD AND U.S. HIGHWAY 81 ON THE WEST SIDE OF U.S. HIGHWAY 81).**
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #10A:  **CONSIDER DECLARING AN EMERGENCY IN RELATION TO THE PREVIOUS ITEM.**
- Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #11:  **CONSIDER ADJOURNING INTO EXECUTIVE SESSION AS FOLLOWS: TO ADJOURN TO EXECUTIVE SESSION PURSUANT TO TITLE 25 SECTION 307 B(1) TO "DISCUSS THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION DISCIPLINING OR RESIGNATION OF ANY SALARIED PUBLIC OFFICER OR EMPLOYEE" AS IT RELATES TO THE ANNUAL REVIEW OF THE CITY MANAGER.**
- Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #12:  **CONSIDER RECONVENING THE REGULAR MEETING OF THE DUNCAN CITY COUNCIL.**
- Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #13:  **CONSIDER ANY ACTION TAKEN IN RELATION TO THE EXECUTIVE SESSION.**
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #14:  **OTHER COMMENTS:**
- a) By the Public
  - b) By the Council
  - c) By the City Manager

ITEM #15:  ADJOURNMENT

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

**REGULAR MEETING  
DUNCAN PUBLIC UTILITIES AUTHORITY  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
JANUARY 12, 2016  
5:15 P.M.**

**AGENDA**

**ROLL CALL**

- ITEM #1:**  **CONSIDER APPROVAL OF CONSENT AGENDA:**
- a) **Minutes of December 8, 2015.**
  - b) **Minutes of December 14, 2015. (Special Meeting)**
  - c) **Minutes of December 21, 2015. (Special Meeting)**
  - d) **Water leak adjustment for Brooke Cunningham, 709 N. 10<sup>th</sup>, Account Number 246-17200-18, in the amount of \$827.58.**
    - **Motion** \_\_\_\_\_
    - **Second** \_\_\_\_\_
    - **Roll Call**
- ITEM #2:**  **CONSIDER ACKNOWLEDGING RECEIPT OF OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY (ODEQ) PERMIT NO. SL000069150895 FOR CONSTRUCTION OF 130 LINEAR FEET OF EIGHT (8) INCH PVC PIPE FOR SANITARY SEWER COLLECTION AND APPURTENANCES TO SERVE THE WHITT FUNERAL HOME, STEPHENS COUNTY, OKLAHOMA.**
- **Public Comments**
  - **Trustee Comments/Questions**
  - **Motion** \_\_\_\_\_
  - **Second** \_\_\_\_\_
  - **Roll Call**
- ITEM #3:**  **CONSIDER THE SALE OF 0.52 ACRE OF CITY OWNED LAND AT THE NORTH END OF CLEAR CREEK LAKE, ABUTTING STATE HIGHWAY 29, TO THE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) FOR HIGHWAY IMPROVEMENT PURPOSES AT THE OFFERED PRICE OF \$3,125.00.**
- **Public Comments**
  - **Trustee Comments/Questions**
  - **Motion** \_\_\_\_\_
  - **Second** \_\_\_\_\_
  - **Roll Call**
- ITEM #4:**  **CONSIDER APPROVING PURCHASE ORDER FOR OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY (ODEQ) LAB SERVICES FEES IN THE AMOUNT OF \$16,000.00.**
- **Public Comments**
  - **Trustee Comments/Questions**
  - **Motion** \_\_\_\_\_
  - **Second** \_\_\_\_\_
  - **Roll Call**
- ITEM #5:**  **CONSIDER AUTHORIZING ISSUANCE OF A PURCHASE ORDER IN THE AMOUNT OF \$8,000.00 TO HAYNES EQUIPMENT FOR REPAIRS TO THE WATER TREATMENT PLANT AND WATER DISTRIBUTION SYSTEM SCADA SYSTEM.**
- **Public Comments**
  - **Trustee Comments/Questions**
  - **Motion** \_\_\_\_\_
  - **Second** \_\_\_\_\_
  - **Roll Call**

ITEM #6:  CONSIDER RATIFYING THE ACTIONS OF THE GENERAL MANAGER IN CONTRACTING WITH B-K ENGINE SPECIALIST FOR THE REPLACEMENT OF VARIOUS CONTROLS AND PROTECTION EQUIPMENT AT THE LEGAL SHIELD POWER MODULE.

- Public Comments
- Trustee Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #7:  CONSIDER AWARDED VARIOUS WATER DEPARTMENT MATERIALS AND SUPPLIES BIS AS INDICATED ON THE BID TABULATION.

- Public Comments
- Trustee Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #8:  CONSIDER ADOPTING A RESOLUTION INCREASING ELECTRIC POWER COST ADJUSTMENT, ON-PEAK-OFF-PEAK MONTHS AND RELIABILITY COST ADJUSTMENT RATES FOR DUNCAN POWER ELECTRIC CUSTOMERS.

- Public Comments
- Trustee Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #9:  OTHER COMMENTS:

- a) By the Public
- b) By the Chairman and Trustees
- c) By the General Manager

ITEM #10:  ADJOURNMENT

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call